

## Prince William Arts Council Meeting Minutes

Date	August 13, 2024
Location	Powells Creek Conference Room, McCoart Building
Time	Scheduled for 6:30 pm

Board Members Name	Elected/ Appointed	Position	Present	Notified Absence	Not Notified Absence
Ebenezer Allotey	E		x		
Peter Alten	E	Treasurer	x		
Michael Artson	E		x		
Davene Barton	A				x
Ron Crigger	A	Vice Chair Nominations & Membership	x		
Susan Dommer	E		x		
Jordan Exum	E		x		
Kelly Haneklau	A			x	
Dawne Horizons	A	Vice Chair Programs	x		
Alice Mergler	E	Board Chair	x		
Elysabeth Muscat	E		x		
Sean Peck	E	Secretary		x	
Carylee Carrington	E	Vice Chair Marketing	x		
Wanda Smith*	A		x		
Catrina Stroman	A		x		
Jackie Thomas	E		x		
<b>Others Present Name</b>			<b>Organization</b>		
Carter McClelland			DPR liaison		
Emily Smith			HPAC		
Elyzabeth Stathis			PW Art Society		
Diane Bennett			Manassas Symphony		
Becky Gould-Levine			PW Little Theatre		
Isaah Luckey			Edutainment at OSA		
Mark Cohen			Woodbridge Community Choir		
Sandra McClelland Lewin			Independent		
Diane Roebuck			PW Community Band		

<b>Meeting Called to Order</b>	Meeting called to order at 6:32 pm.
<b>Opening Remarks</b>	<ul style="list-style-type: none"> <li>• Chair, Alice Mergler welcomed all.</li> <li>• There was no officers meeting.</li> <li>• Alice addressed complaints reported to her by Janet LaFleur that the meetings lasted too long and could be more orderly. <ul style="list-style-type: none"> <li>• Several members stated that the meeting should last as long as it takes to conduct business since we only meet once a month.</li> </ul> </li> <li>• Alice reported that we never hear from any Supervisors and she asked appointees to ask their Supervisors to attend Arts Alive.</li> <li>• Catrina Stroman noted that when we have Arts Alive, there are five other big events occurring in the county at the same time.</li> <li>• A BoCS committee that has been in existence for 2 1/2 years addressing public art for the county. We should meld our and the BoCS's committee to advance public art.</li> </ul>
<b>Meeting Minutes Approval</b>	<p>Approval of meeting minutes from June, 2024 meeting.</p> <ul style="list-style-type: none"> <li>• Alice asked for any comments for minutes or updates.</li> <li>• Ron Crigger moved to accept the minutes.</li> <li>• Motion seconded by Jackie Thomas.</li> <li>• Minutes approved with no changes.</li> <li>• Vote: 11 to approve and none opposed.</li> </ul>
<b>Treasurer's Report</b>	<p>Finances Still do not know what our allocation for FY25 is.</p> <ul style="list-style-type: none"> <li>• No Technical Assistance Grants have been submitted</li> <li>• \$1065 is available for grants <ul style="list-style-type: none"> <li>○ \$840 in dues have been collected</li> <li>○ \$225 in vendor fees from Arts Alive</li> </ul> </li> </ul> <p>Budget</p> <ul style="list-style-type: none"> <li>• There followed a lengthy discussion about the budget and finances. <ul style="list-style-type: none"> <li>○ Wanda Smith stated that she could not find out any information about what the PWCAC's allocation is. She researched all public records to no avail.</li> <li>○ The county budget was approved in April 2024.</li> <li>○ Ron Crigger stated we should spend our allocation by April 2025. From the Nominations &amp; Membership presentation, Ron noted that the parliamentarian stated that we are not locked into the time spent at</li> </ul> </li> </ul>

	<p>a meeting to do our business. Everyone has a right to speak.</p> <ul style="list-style-type: none"> <li>• Also, the web site is working so all can rejoin the PWCAC.</li> <li>• Elysabeth Muscat stated the line item dealing with marketing should be broken down to show line items dealing with the arts magazine, advertising and the areas of marketing.</li> <li>• Jordan Exum said with the work to curate the magazine and a better distribution plan, this should give a better handle on costs.</li> <li>• Michael Artson stated that we should develop our own budget to submit to the BoCS for FY26, and then get approval directly from the BoCS.</li> <li>• Jackie Thomas suggested the document should be split out in more detail.</li> <li>• Further it was suggested that we set up a special committee to develop the FY26 budget and present to the BoCS.</li> </ul>
--	---

**Standing Committee Reports**

**Marketing**

Chair	Carylee Carrington
-------	--------------------

No report

**Nominations & Membership**

Chair	Ron Crigger
-------	-------------

We have 13 new members.

- 7 individual memberships
- 3 non-profits
- 1 undetermined
- 2 for profits.

Ron is also developing a new membership list.

He held a meeting with the Woodbridge HS Art Department and as a result art teachers will join the PWCAC.

**Program**

Chair	Dawne Horizon
-------	---------------

Dawne introduced herself to the members and provided an *Arts Alive* update.

- There will be 4 food trucks, 19 vendors and a full list of performers.
- Eleven performing organizations need to sign their contracts with HPAC.
- There will be 30 student volunteers to help.

- Each category of person working the event will be wearing a color coded T-shirt. (yellow for student volunteers, red for PWCAC managers and blue for volunteers helping with the entry stations (blue pop-up canopies)
- She reminded all that the event is September 14 from noon to 5:00pm.

**We need PWCAC member volunteers!**

**Liaison Report: Carter McClelland**

She announced that the flyers and posters are now available and for all to pick up some to distribute.

**Additional business**

**Gainesville Area Issues**

Eliabeth Stathis stated that there is a lot of art in the Gainesville area and wanted to know how the Arts Council can help.

- Is there money available to promote art in the area?
- How to let people know what is available?
- There is Crossroads Arts Alliance and veteran art groups and many people with money to buy art.
- She will coordinate with Dawne Horizon. Jackie Thomas concurred.
- She also noted that Manassas Park has a huge veteran program.

**PWCAC Budget**

- Jackie Thomas stated that for us to develop the PWCAC budget will require a procedural change.
- Ron Crigger suggested we work on this in January 2025.

**PW School issues**

- Jackie Thomas (GEM Theatre Productions) discussed her bad experience trying to use a PW county school for a production.
- After eight months, she had to cancel her production because the school cancelled the use of the school.
- One negative issue is that students who participated in the show now do not get the benefit of volunteer hours from a non-profit.
- Diane Roebuck (PW Community Band) explained about a lot of scheduling problems and that cancellations were done capriciously.
- It was suggested we meet with the school board to resolve this issue.

**Announcements**

- Jordan Exum from ArtFactory announced the last concert of the season at the pavilion in Manassas is August
- Diane Bennett told us about a Manassas Symphony Orchestra concert on August 25 at the pavilion in Manassas.
- Becky Gould-Levine announced a PW Little Theatre show October 4-6 at the Hylton.
- Ebenezer Allotey from TEMA Choir USA told us about their 5th anniversary concert on October 19.
- Jackie Thomas from GEM Theatre Productions announced a night of improve "Keep it Clean" date and place TBD.

- Mark Cohen of Woodbridge Community Choir announced auditions on August 26 for a concert in December.
- Susan Dommer announced that PWCAC will have two *Kid Pan Alley* sessions this year. One will be a PW county elementary school working with Open Space Art and the second will be Hayden elementary school working with ArtFactory.
- Jordan Exum told all that there is a link on the PWCAC web site that can be used to post events

**Final Note**

Our next meeting will be September 10th at 6:30pm at the McCoart building.

**Adjournment**

Adjournment at 7:43 pm.