

**Prince William Arts Council  
Meeting Minutes**

Date	October 10, 2023
Location	McCoart Building, Woodbridge, VA
Time	Scheduled for 6:30 pm

**Board Members**

Name	Position	Present	Notified Absence	Not Notified Absence
Peter Alten	Treasurer	X		
Carylee Carrington		X		
Ron Crigger		X		
Jordan Exum	Vice Chair for Nominations		X	
Dawn Franklin				X
Kelly Haneklau		X		
Victor Harper	Vice Chair for Marketing		X	
Brenda Johnson				X
Alice Mergler	Board Chair	X		
Kim B. Miller	Vice Chair for Programs	X		
Elysabeth Muscat		X		
Sean Peck	Secretary	X		
David E. Roberts				X
Wanda Smith		X		
Catrina Stroman		X		
Jackie Thomas		X		
Jesus Torres		X		

**Others Present**

Name	Organization
Herb Williams	DPRT Arts Recreation Specialist
Ebenezer Allotay	Tema Choir USA
Allan Anderson	PW Community Band
Michael Artson	Arts Leg, NAACP
Susan Bardenhagen	Individual Artist
Helen Burrroughs	Business Supporter
Mark Cohen	Woodbridge Community Choir
Susan Dommer	Manassas Chorale
Heather Gorrell	Manassas Ballet
Diane Roebuck	PW Community Band

<b>Meeting Called to Order</b>	Meeting called to order at 6:34 pm
<b>Opening Remarks</b>	<p>Chair, Alice Mergler highlighted agenda including the following items to be addressed.</p> <ul style="list-style-type: none"> <li>• Discussion of Victor Harper’s passing and council representation at his funeral</li> <li>• Alice asked if anyone would like to speak about Harper <ul style="list-style-type: none"> <li>○ Comments/impressions were provided by Alice, Herb Williams, Kelly Haneklau, and others</li> </ul> </li> <li>• Kim Miller will provide ideas in her program report about honoring Harper</li> </ul>
<b>Meeting Minutes Approval</b>	<p>Approval of meeting minutes from September 12, 2023 meeting.</p> <ul style="list-style-type: none"> <li>• Elysabeth Muscat mentioned number of attendees as indicated by Harper</li> <li>• Sean Peck clarified intent of number as representing more attendees that were not directly affiliated with performing groups</li> <li>• Ron Crigger moved to accept minutes.</li> <li>• Elysabeth Muscat seconded motion.</li> <li>• Minutes approved with no changes.</li> </ul>
<b>Treasurer Report</b>	<p><b>Budget</b></p> <ul style="list-style-type: none"> <li>• \$725 in revenue was generated from vendor fees at Arts Alive</li> <li>• Peter Alten recommended that we add the \$725 to the technical grant fund</li> <li>• Discussion on concept and clarification as to membership collection and use of outside revenue <ul style="list-style-type: none"> <li>○ From charter, non-membership funds collected is addressed in Article XI, Section 4 indicating that the council can collect and use the funds appropriately</li> </ul> </li> <li>• Peter moved to add the \$725 to the budget to finance TA grants</li> <li>• Kim Miller seconded motion</li> <li>• Motion approved with hand vote of 11 in favor</li> </ul> <p>See attached Treasurer’s report for details on current spending and budget items.</p> <p><b>Membership and Dues</b></p> <ul style="list-style-type: none"> <li>• We have 7 new members.</li> <li>• Herb indicated that in discussion with Peter there may be errors in the list with receipt tracking and correctly identified paid members.</li> </ul>

	<ul style="list-style-type: none"> <li>• If you don't see your organization on the member list contact Herb</li> <li>• If you have not paid and are on the website you will receive an email</li> </ul> <p>See attached current member list (dues paid) for FY24.</p>
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**Standing Committee Reports**

<b>Marketing</b>	
Chair	Victor Harper
Members	
No report this month	

<b>Nominations</b>	
Chair	Jordan Exum
Members	
No report this month due to Jordan's absence.	

<b>Program</b>	
Chair	Kim B. Miller
Members	Arts Alive: Susan Bardenhagen, Carylee Carrington, Kelly Haneklau, Emily Smith (Hylton Center), Peter Alten, Kojjo Opoku-Reeves, Alice Mergler

<p>Planning for 2024-25</p> <ul style="list-style-type: none"> <li>• Discussion of potential Arts Alive participation at LPGA crossover event in September 2024 <ul style="list-style-type: none"> <li>○ A date hold for September 14<sup>th</sup> for Arts Alive has been placed with the Hylton Center</li> <li>○ Suggestion and discussion about moving Arts Alive to a mid-week event</li> <li>○ Discussion about purpose of Arts Alive – are we show casing member groups to the community, providing entertainment for tourists/locals to create synergy with one event or some combination <ul style="list-style-type: none"> <li>▪ Possibly create events during downtime of golf tournament for attendees that are separate events from Arts Alive</li> </ul> </li> <li>○ Kim Miller moved to set the date for Arts Alive to Saturday, September 14, 2024</li> <li>○ Motion was seconded <ul style="list-style-type: none"> <li>▪ Discussion <ul style="list-style-type: none"> <li>• Saturday vs. Sunday and issues with conflicts with church events</li> <li>• Conflicts with other possible events such as Stone Bridge festival</li> </ul> </li> </ul> </li> <li>○ Motion approved with hand vote of 12 in favor and none opposed</li> </ul> </li> <li>• Kim presented a suggested list of events for the 2024-25 as provided at the September meeting <ul style="list-style-type: none"> <li>○ Poetry Month Celebration – April 2024</li> <li>○ Seefeldt Awards – May 2024</li> <li>○ Arts Alive - September 2024</li> </ul> </li> </ul>	
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- Poet Laureate – October 2024
  - Art showing of Victor Harper’s art – November 2024?
  - Veterans Celebration – November 2024
  - Irish American Heritage Month – March 2025
  - Black Music Appreciation Month – June 2025
  - Art in Parks – July 2025 (circulate to different sections of county each year -not all sections every year)
- A suggestion provided by Herb and Kim to honor Harper was a desire that he expressed to have his art work displayed at a show at the Open Arts space. Kim suggested (included in events list above) that the event could be held in November 2024.
    - Discussion centered on possibly too many events scheduled in November, including the Manassas Veteran’s Day parade.
    - Alice Mergler suggested that we could possibly schedule in March 2024 since there are no current events and the timing is sooner.
    - Kim and Herb will discuss timing and the event with Harper’s family to determine an appropriate time.
- Kim moved to accept the proposed event list.
  - Kelly Haneklau seconded the motion.
  - Motion approved with a hand vote of 12 in favor and none opposed.

**Special Committees**

<b>Arts in Education</b>	
Chair	Susan Dommer
Members	Debbie Madsen, Herb Williams, Victor Harper
<p>The committee met in September.</p> <p>The PW Arts Council is thrilled to offer a new program for Middle School Art Students. We are hosting a gallery tour and art session in the Stonebridge Open Arts Gallery in Woodbridge.</p> <p>Below are some notes about project:</p> <ul style="list-style-type: none"> <li>● Arts in Education Committee – Visual Art Experiences at the Open Space Art Gallery</li> <li>● Art Teachers in PWC, Manassas City and Manassas Park City Middle Schools are invited to bring a group of students for a morning of Art. There will be a tour of the current exhibit in the</li> <li>● gallery followed by a session with a local artist. The students will learn a technique(s) and create art to take with them. The maximum number of students will be 25.</li> <li>● The schedule for each session is:           <ul style="list-style-type: none"> <li>○ 10:15 – 10:45 – Tour of the Current Exhibit</li> <li>○ 10:45 – 12:00 – Session with an Artist</li> </ul> </li> <li>● We have November 15 and December 6 for the Fall.</li> </ul>	

- All materials will be supplied by the Art Council and students will create and take their art home!
- The Arts Council services PWC, Manassas and Manassas Park Schools.

Discussion about who is invited; all schools/students or only Title I?  
 We are currently concentrating on Title 1 Middle Schools and have reached out to 3 Title I schools.  
 Herb clarified that we are out to schools that are most under served and that the funding approved by PWAC board specified under-served populations– starting with Title I.

<b>Public Art</b>	
Chair	Jordan Exum
Members	
No report	

**Liaison Report**

<b>Prince William Arts Society</b>	<p>Helen Burroughs was introduced as the PWAS liaison to the council.</p> <p>Elizabeth Stathis provided comments about PWAS organizational focus.</p> <ul style="list-style-type: none"> <li>• New direction for the PWAS to have artists show good works in the community.</li> <li>• The GoWell health facility in Woodbridge requested art to be provided for a new building.</li> <li>• Over 60 pieces are currently on display. Criteria for the display are based on patients and healing and studies that art improves patient recovery.</li> </ul>
<b>Grants</b>	<p>The grant applications are under further review with the committee.          A meeting is scheduled for October 17 for approval.          As soon as Herb receives the grant release, he will send award letters to the recipients.</p>
<b>Open Space</b>	<p>Edutainment is now managing events/displays at Open Space.</p> <p>Edutainment is a combination of 3 programs/representatives (NOVA/Ed Stevens/Jasmine Hawkins) with a mission to make Open Space Art a center for finding out about the arts in PW county.</p> <p>Ed Stevens director for Manassas City Schools for teachers that can assist with programming.</p>

	<p>Students from around the county will be providing support to help and man the center.</p> <p>The Arts council will be notified for request of approval for events.</p>
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**Announcements**

Prince William Community Band	<p>Concert at Metz Middle School          Crazy Quilt          October 22, 3 pm</p> <p>December 10 Christmas concert</p>
Manassas Chorale	<p>The Places We'll Go!          Hylton Center          October 14<sup>th</sup>          Performing with choirs from Forest Park, Osbourn Park, and Manassas Park High Schools</p>
	<p>Carylee will appear as a contestant on the Wheel of Fortune on 10/12 on ABC at 7 pm</p>
ArtFactory	<p>Art Exhibit          Between the Lines: René Dickerson          Exhibit dates: September 8 – October 21, 2023          Artist Reception: September 30, 6 pm – 8 pm          Artist Talk: October 14, 1 pm – 3 pm</p> <p>Opening for submission high school exhibit and competition Off the Wall  <a href="http://virginiaartfactory.org">CALL FOR ART - Off the Wall High School Art Competition – ARTfactory (virginiaartfactory.org)</a></p> <p>Upcoming theater performances:</p> <ul style="list-style-type: none"> <li>• Guys and Dolls</li> <li>• Finding Nemo</li> <li>• Kinky Boots</li> </ul>
VA National Ballet	<p>The Nutcracker          Hylton Center          November 24<sup>th</sup>          Capitol One Hall          December 22nd</p>
Manassas Symphony	<p>Concert at Hylton Center          October 21<sup>st</sup>          Folk Echoes          Music by Bartok and others</p>

TEMA Choir	Christmas Concert Ebenezer Presbyterian Church December 2nd Performing with New Dominion Choraliers
Art of Life Charities	See flyer from Kelly Lifting Others Up! October 28, 6 pm Hylton Performing Arts Center Haymarket regional food pantry recipient

**Final Notes**

**Adjournment**

Call for adjournment at 7:55 pm.

## Prince William County Arts Council Treasurer's Report 10/10/2023

### **1 Finances**

\$725 was generated from Arts Alive vendor fees.

I make a motion that this money be used to finance TA grants.

From the county financial reports, we have spent \$6,886 of our allocation. \$2,866 for costs associated with Arts Alive, \$385 for Arts programs at school, \$900 for the parliamentarian and \$2,735 for a PC which will be returned thus reversing this expenditure.

**2 Technical Assistance Grants applied for:** None. There is \$2,450 available for grants.

**3. Membership dues:** \$2,950 collected so far. 41 members have paid dues and of this 7 are new members.



Pass Member	OrganizationName	P	Tran	Date	Ti	M	E	R	Fees
Creative Music LLC	Creative Music LLC	9		7/27/23	R	7	6	3	\$150.00
Kim Bois-Miller	Kim B Miller LLC	9		7/28/23	R	7	6	4	\$35.00
Jackie Thomas		9		7/31/23	R	7	6	5	\$50.00
Inc. Heart House Inclusive Productions	Heart House Inclusive Productions, Inc.	1		8/1/23	P	7	6	0	\$75.00
Janet Moore	Haymarket Quilters Unlimited	1		8/2/23	P	7	6	0	\$50.00
Crystal Carfagno		1		8/3/23	R	7	6	2	\$250.00
Mark Murphy	Mark Murphy Studios	1		8/5/23	P	7	6	0	\$50.00
Cindy Lancaster	Art of Life Charities	1		8/8/23	P	7	6	0	\$75.00
elysabeth muscat		9		8/8/23	R	7	6	5	\$100.00
Katherine Gotthardt	Write by the Rails	1		8/10/23	R	7	6	3	\$35.00
Stacy Vaka	Joyful Dance	1		8/10/23	P	7	6	0	\$100.00
Alan Meyrowitz Write byThe Rails	Write by the Rails	1		8/10/23	P	7	6	0	\$50.00
Michael Artson	PW NAACP ACT-SO	1		8/10/23	R	7	6	1	\$50.00
Lucas Berg	Castaways Repertory Theatre	1		8/10/23	P	7	6	0	\$75.00
Ronda Sprague Manassas Symphony Orchestra	Arts Council	9		8/10/23	R	7	6	3	\$100.00
Lilia Vannett	Lilia Vannett	1		8/11/23	R	7	6	2	\$25.00
Tina Bauch	Suburban Gypsies	1		8/12/23	R	7	6	1	\$50.00
Sara Ordway		1		8/13/23	P	7	6	0	\$75.00
Jennifer Blanchard		9		8/14/23	R	7	6	5	\$125.00
Heather Gorrell		1		8/14/23	P	7	6	0	\$150.00
Lucetta Furr-Snider	Woodbridge Dance Company	1		8/17/23	P	7	6	0	\$100.00
Debora Madsen	Debora Madsen, Soprano	1		8/23/23	P	7	6	0	\$35.00
Ebenezer A Allotey	Tema Choir USA, Inc.	1		8/23/23	P	7	6	0	\$75.00
Jesus Torres		1		8/26/23	R	7	6	1	\$35.00
Talya Conroy	ARTfactory	1		8/29/23	P	7	6	0	\$150.00
Meredith Moss		1		8/30/23	R	7	6	2	\$35.00
Ellen Carleton New Dominion Choraliers of PWC	New Dominion Choraliers	9		8/30/23	R	7	6	5	\$75.00
Nancy Kyme	Nancy Kyme	9		8/31/23	R	7	6	4	\$35.00
Allan Anderson		1		9/1/23	P	7	6	0	\$35.00
Donna Liguria		1		9/4/23	R	7	6	1	\$35.00
Jacob Lash		1		9/4/23	R	7	6	6	\$75.00
Peter Alten		1		9/6/23	P	7	6	0	\$25.00
Shannon Province Rogers		1		9/10/23	P	7	6	0	\$35.00
Sean Peck	Shenandoah Sound Drum and Bugle Corps, Inc.	1		9/12/23	R	7	6	1	\$75.00
Katherine Nelson-Tracey	Voice and Piano Studio	1		9/17/23	P	7	6	0	\$100.00
Angela Somers	Somers Voice LLC	1		9/17/23	R	7	6	2	\$150.00

Muriel Nanninga Prince William Community Band	Prince William Community Band	1	9/18/23	R	7	6	5	\$50.00
Denise McPhail	Denise McPhail	1	9/18/23	P	7	6	0	\$100.00
Adonis Dorsey	Edutainment Production inc	1	9/19/23	P	7	6	0	\$50.00
Russ Ferrer Woodbridge Community Choir	Woodbridge Community Choir	1	9/19/23	R	7	6	1	\$75.00
Lucas Berg	Castaways Repertory Theatre	1	9/20/23	R	7	6	0	\$75.00
D. McCall	McCall Studio/DMVISUAL LLC	1	9/21/23	R	7	6	3	\$35.00
								\$3,125.00